



केन्द्रीय विद्यालय वायुसेना स्थल बोरझार

माउन्टेन शैडो, पोस्ट ऑफिस अजारा - गुवाहाटी - 781017

**KENDRIYA VIDYALAYA, AFS, BORJHAR**

Mountain Shadow, P.O.-Azara, Guwahati -781017

Phone- 0361-2840324, Fax- 0361- 2841728

Website: <http://borjhar.kvs.ac.in> Email: [kvafsborjhar@gmail.com](mailto:kvafsborjhar@gmail.com), [ppl.borjhar@kvs.gov.in](mailto:ppl.borjhar@kvs.gov.in)

CBSE Affiliation No.- 200001, CBSE SCHOOL NO.- 39267, KV CODE- 1467, STATION CODE- 251

No-F.427/KVB/2022-23/

Dated: 17-05-2022

## **NOTICE FOR PROVIDING CANTEEN SERVICES**

KV AFS Borjhar building having a designated Cafeteria space at ground floor with kitchen area equipped with facilities like water, electricity. The Cafeteria is having large area with quite sufficient open space seating area.

There are approximately 2200 students and 110 staffs working for the organization in different capacity from support personnel to Senior Officers. In addition to KV AFS Borjhar staffs and officers, numbers of visitors attend their official work and shall avail the facility of this cafeteria/canteen. Since the food items have to meet the highest standards of quality and hygiene, it is expected that perspective bidders while submitting the bids shall consider the laid down standards/norms of Agency of Government of India.

The detailed particulars and tender forms can be obtained from vidyalaya website of Kendriya Vidyalaya AFS Borjhar (<https://borjhar.kvs.ac.in>).

Tender Documents duly completed in all respects to be reached on or before 8<sup>th</sup> June 2022 by 2.00 PM to the Vidyalaya either by Post or Currier services only. The Vidyalaya shall not be responsible for any postal delay and no correspondence in this regard will be entertained.

(Snigdha Anand)

प्राचार्य/Principal  
Principal  
के०वि० बोरझार/K V Borj  
KV AFS Borjhar  
गुवाहाटी-१७/Guwahati-

## **Details of work:-**

Sealed quotations are invited from experienced agencies of good repute, credentials and sound financial standing to render Canteen services at KV AFS Borjhar for meals/snacks (preparation and supply of meals, snacks, tea, coffee and other beverages) for about 2200 students and 110 staffs.

- i) The approximate cost of work—Rupees 08-10 lacs per annum.
- ii) Tender Bid Security (EMD)—Rupees 10,000/- (Rupees ten thousand only)
- iii) The tenure of contract—02 (two) years.
- iv) Cost of tender document (non-refundable)—Rs.500/- (Rupees five hundred only)
- v) Security Amount (After Contract assignment)- Rs. 20,000/-
- vi) License fee of Rs.2000/- per month for the Canteen.
- vii) Last date and time of Submission of tender—2.00 PM of 8<sup>th</sup> June 2022.
- viii) Date and time of Opening of Tender—9<sup>th</sup> June 2022 at 2.00 PM.

### **Technical requirements:**

- (a) The Contractors or his supervisor should possess Degree/Diploma in catering.
- (b) The Contractor should have minimum 2 years experience of successfully running office canteens/hostel canteens/institutional catering services for about 500 persons.
- (c) The contractor should submit the following documents along with quotation
  - (i) Trade License in Catering services.
  - (ii) Latest valid Income Tax clearance certificate.
  - (iii) PF code Number.
  - (iv) ESIC code Number.
  - (v) GST registration certificate dully attested.
  - (vi) A list of similar works executed including works in hand.
  - (vii) FSSAI registration certificate

Tender documents describing the eligibility criteria, scope of work/services and the terms & conditions for the contract will be available in the school website <https://borjhar.kvs.ac.in>. Tender cost of a non-refundable fee of Rs.500/- (Rupees five hundred only) through DD drawn in favour of Principal, Kendriya Vidyalaya AFS Borjhar payable at Air Port SBI Branch.

The agency should have a minimum of two years experience and expertise in institutional/professional catering for Government Departments/PSUs/Corporate Canteens etc at various Centers spread over Guwahati or other cities involving at least 500 (Five hundred) employees. The Agency should also have competence infrastructure and expertise to provide Standard Quality Hygienic Food items as per Tentative Menu.

The Agency should have adequate financial and technical competence to carry out the work.

### **Procedure for submission & opening of Tender.**

#### **A. Submission of tenders/ Sealing and Marking of tender.**

The tenderer shall seal the Technical package and the Financial package in separate envelopes, duly making the envelopes as **Technical package (Envelope No.1)** and **Financial package (Envelope No.2)** and **keep them in one large envelope and seal them.**

**This large envelope should super scribed as “Tender Bid for Canteen Services at KV AFS Borjhar” and shall be addressed to KV AFS Borjhar at the following address:**

**The Principal  
Kendriya Vidyalaya AFS Borjhar  
Mountain Shadow Air Force Station,  
PO- AZARA  
Borjhar, 781017, Assam**

**i. Technical Package:**

The Technical package shall bear the following documents:

- a. Annexure I of Tender Document
- b. All related Documents as per Annexure I (Experience and Technical Competences)
- c. Terms and Conditions of the contract signed on every page.

**ii. Financial package:**

The Financial package shall bear the following documents:

- a. Annexure II of Tender Document.
- b. Name and address of the Tenderer to enable the Tender to be returned unopened in case it is decided not to open.

**B. Important Notes-**

i. \*The rates quoted by the tenderer below the base rate mentioned against each item will be considered un-workable and offer will be rejected.

ii. \*\*The rates quoted should be inclusive of all statutory taxes including GST and other taxes if any. All the tenderer must quote their price for each item from Serial No. 1 to 38. **Every item should have its quoted rate and the allotted cells should not be left blank, failing which the tender will be considered Non-responsive and will be rejected immediately.**

iii. **L1 will be decided based on the rates quoted by the tenderer on the Items Serial No. 1 to 38 put together.**

iv. **The tenderer must read and agree with the terms and conditions of the tender and must sign on each and every page of the “TERM & CONDITIONS OF CONTRACT” .**

v. The party who so ever gets the contract must make the agreement with the KV AFS Borjhar through Notary at their own cost.

vi. KV AFS Borjhar reserves the right to reject any or all quotations without assigning any reason whatsoever.

vii. KV AFS Borjhar also does not bind itself to accept the lowest rate.

Telex/Fax/E-mail offers will not be accepted.

viii. In the event of any dispute or difference between the parties arising out of or in connection with the terms and conditions of this Agreement such dispute or differences shall be referred to the Chairman, VMC, KV AFS Borjhar, who will be the sole arbitrator as per the Arbitration and Conciliation act. The decision of the Chairman, VMC, KV AFS Borjhar shall be final and binding on both the parties.

**C. Late and delayed tenders:**

- i. Tenders must be reached in the office of the KV AFS Borjhar not later than the date and time stipulated in the Notice Inviting Tender . KV AFS Borjhar may, at their discretion extend the deadline for submission of tenders in which case all right and obligations of KV AFS Borjhar and the Tenderer previously subject to the original deadline will thereafter be subject to the deadline as extended.
- ii Any Tender received by at KV AFS Borjhar after the deadline for submission of tenders stipulated above will be deemed to be rejected.

(Snigdha Anand)

Principal

KV AFS Borjhar

के०वि० बो० अ०/184 Borj

Phone-0361-2840324

गुवाहाटी-१७/Guwahati-

# **TERM & CONDITIONS OF CONTRACT**

## **1.0 DEFINITIONS**

KVB means Kendriya Vidyalaya AFS Borjhar, Guwahati

‘Contractor’ means successful bidder for providing catering services.

‘Officer-in-charge’ means Principal, KV Borjhar

## **2.0 CANTEEN SERVICES**

Services at KV AFS Borjhar at designated Cafeteria space at ground floor with kitchen area equipped with facilities like water, electricity with quite sufficient open space seating area for providing daily need of the students and staffs of the vidyalaya.

### **2.1 SERVICES TO BE RENDERED**

The Contractor shall prepare and serve fresh and wholesome meals/snacks/beverages to the employees of the KV B and such other as approved by the KVB.

### **2.2 MENU & QUALITY**

The meals/snacks to be supplied by the Contractor shall be of the type and in quantities with fixed prices as indicated in **Annexure-II**

### **2.3 QUALITY OF RAW MATERIALS AND FINISHED PRODUCTS**

The food shall be good, wholesome and of best quality as approved by the KVB. Before using the raw materials and other ingredients for cooking, the contractor shall ensure their quality and wholesomeness. The KVB through its authorized representatives, shall have the authority to carry out test checks at their convenience of the raw materials, ingredients, for cooking, cooking arrangements and the finished eatables and will have absolute right to have cooked or raw items as do not meet, in his/their sole discretion, the standard of wholesomeness, destroyed at the cost of the contractor.

### **2.4 SERVICE POINTS & TIMINGS**

2.4.1 The Contractor shall be required to provide catering services in the canteen premises from Monday to Saturday during office hours and at timings as may be intimated in advance from time to time as per requirement of the KVB.

2.4.2 Notwithstanding anything herein after contained, the KVB will have the right to use the canteen hall any time on any working days or holidays at any time, as may be required.

## **3.0 CONTRACTOR’S OBLIGATIONS**

3.1 The Contractor shall be responsible for the proper upkeep and maintenance of the canteen premises, furniture and fixtures, cooking and serving utensils and cutlery. When material supplied by the KVB becomes unserviceable, the same, if these are to be replaced by the KVB, would only be replaced against the return of the unserviceable materials by the contractor, otherwise the cost for such materials shall be borne by the contractor.

3.2 For any damage, breakage or loss of any equipment of property of the KVB the Contractor shall have to make good the same at his own cost. For the details of arrangement for the above, clause-13.3 of terms and conditions of contract may be referred. The Contractor shall keep a proper inventory of the items placed at his disposal by the KVB and the same shall be verified by the contractor along with the officials/officer of the KVB.

The KVB reserves the right of free access through its authorized Official/officers/canteen management committee (CMC) to inspect the canteen, stores, equipment and food for ensuring their wholesomeness, cleanliness, quality and quantity at all times without any prior notice.

3.3 The Contractor shall keep the entire premises, utensils, crockery etc. clean, neat and hygienic. He shall use and provide at his own expenses prescribed detergents and other requisites for this purpose. He will ensure that furniture of the canteen premises, crockery and cutlery, utensils, kitchen pantry, wash basins, lavatory urinals, drainage system washed and cleaned in hygienic way as directed by the Principal, KVB or any other authorized officers.

It shall be the responsibility of the contractor to maintain the main canteen and the pantries clean, neat and hygienic for the purpose he is required to engage adequate staff. He should maintain Covid appropriate norms as per the Government Notification that updates time to time.

3.4 The Contractor shall not use or allow to be used the canteen premises or any part thereof for dwelling purposes and shall not allow any outsiders to loiter in and around the canteen building without valid authority.

3.5 The Contractor shall also not use or allow to be used any facility, appliances, equipment provided by the KVB to him as mentioned in clause-5&6 (KVB's assistance) of terms and conditions of contract, for any purpose other than providing canteen services as per the KVB requirement.

3.6 The Contractor shall not, sub-let the contract or part of contract to other contractor, in that case the contract is liable to be cancelled without giving any notice and performance security will be forfeited.

#### **4.0 ENGAGEMENT OF LABOUR**

4.1 The Contractor shall at his cost, employ adequate number of catering staff such as supervisors, Cooks, helpers, services boys, sweepers and other persons for smooth and efficient running of the canteen services. The Contractor shall exclusively be liable and responsible for their Statutory Wages, PF, Bonus, Medical, Uniforms and all other payments as may be applicable and full compliance in their respect with all statutory Laws, Rules and Regulations as applicable to them.

4.2 The Contractor shall make regular and full payment of wages/salaries and other payments to the employees and furnish necessary proof as and when demanded by the Principal, KVB.

4.3 The Contractor shall also be liable to ensure and pay the Minimum wages notified by concerned authorities on time to time, PF & ESI contribution, leave, salary etc. and shall be liable to observe statutory working hours.

4.4 The Contractor shall arrange Gatepass from the Air Force Security Section, Police verification of all his staff, and issue Identity cards bearing Photographs of the canteen employees, for gate entry who shall exhibit it prominently during working hours. The canteen staff shall also be liable for search on entry/exit.

4.5 The Contractor shall ensure that all canteen employees during their working hours wear neat and tidy uniforms and use hygienic gloves supplied by the Contractor. No canteen employee shall be allowed to continue his duty without uniform.

4.6 The employees of the Contractor will be subject to medical examination once in a year at Contractor's cost by registered medical practitioner. The employees should be free from all Communicable, contagious infections and other diseases. In the event of any employee of the contractor being found medically unfit, the Contractor shall arrange to replace him. Contractor has to submit medical reports once in a year.

#### **5.0 CONTRACTOR'S LIABILITY**

The Contractor shall be solely and exclusively liable for the payment of any and all taxes or hereafter imposed, increased or modified from time to time and all Income tax, sales Tax now in force and hereafter increased and all contributions and taxes for unemployment compensation, insurance and old age pensions or annuities now or hereafter imposed by the Central Govt. or State Govt. authority which are imposed with respect to or covered by the wages, salaries or other compensation paid to person employed by the Contractor.

#### **6.0 CONTRACTOR'S LIABILITY TOWARDS INDEMNITY**

6.1 The Contractor shall indemnify the KVB against any claim under the payment of Wages Act,1936 and/or the Minimum Wages Act,1948 or any statutory obligations arising out of any other Act or Acts or on behalf of any person employed by him.

6.2 The Contractor shall also indemnify the KVB and every member, officer and employee of the

KVB against all actions, proceedings, claims, cost and expenses whatsoever in respect of or arising out of any failure by the Contractor in the performance of his obligations under this contract.

## **7.0 KVB ASSISTANCE**

- 7.1 The KVB shall provide following facilities and/or equipment free of charge to the Contractor for the sole purpose of providing canteen services-
- (i) Canteen premises with dining hall, kitchen pantry on a token **license fee of Rs.2000/- per month for the Canteen.** The token money **must be submitted in the school VVN every month before 10<sup>th</sup> day of the month.** However the party pay the same in advance also.
  - (ii) Normal Electricity supply for lighting. **In case of installation of any heavy electrical appliances the party must take prior permission from the Principal and additional charges may be applied for the same.**
  - (iii) Water (drinking and for washing).
  - (iv) Available kitchenware and equipment.
- 7.2 Indicative list of kitchen equipment, furniture and Cutlery-can be seen by visiting KVB.

## **8.0 SECURITY DEPOSIT**

An amount of **Rs.20,000/-(Rupees twenty thousand only)** will be required to be deposited by the Contractor with the KVB as interest free performance security deposit, during currency of contract, for the canteen.

## **8.0 PAYMENTS OF THE CONTRACTOR**

- 8.1 Credit sales, if any, affected by the contractor will be on his own risk and responsibility and that the KVB will not in any way be responsible for the recovery of such arrears in these transactions.
- 8.2 However, the contractor will submit bills for items served for official purposes periodically in appropriate bill duly verified by the authorized officer concerned. The KVB will settle such bills within reasonable time if the bills meet all the requirements specified by the management.
- 8.3 The KVB shall not be responsible for any amount due from the contractor to any person(s) in respect of items supplied/or otherwise nor shall it be responsible the Contractor on the said account.

## **9.0 PERIOD OF CONTRACT**

- 9.1 The period of contract shall be **02 (Two) years in the first instance** from the date of taking position by the Contractor. The KVB shall have the option for extending the **contract further one year** with the mutual consent of the Contractor or may terminate this contract before the stipulated time without any prior intimation in case of non-abiding the terms and conditions.
- 9.2 The Contractor shall take possession and start functioning **within One week of award of contract & notice to proceed.**
- 9.3 The contract shall be in force for the periods stipulated in the contract and on the expiry there of, it will be deemed to have been terminated automatically. Further the contractor will not have any right either contractual or equitable to demand any fresh contract for another term or to continue the same in preference to any other intending party.
- 9.4 In the event of any dispute arising out of the clauses mentioned above, the same shall be referred to Chairman, VMC, KVB Guwahati and his decision shall be final and binding on both the parties.

## **10.0 SCOPE OF WORK**

- 10.1 All items cooked and served should be good quality. The quantity and quality of meals/snacks and other items shall be as approved by the KVB. **The quantity of the ingredients to be used for**

**preparation of meals/snacks shall be strictly in accordance with the norms laid down in Annexure –I**

10.2 All the equipment etc. provided by KVB will be maintained by contractors in good condition at their cost.

**11.0 LIABILITY**

11.1 Maintain adequate man power as per requirement.

11.2 Contractor shall onward of the contract, furnish the list containing names and address of his staff along with their proper police verification reports.

11.3 Contractor shall engage such responsible number of employees in different categories as may be necessary to meet the obligations under the contract. In case the KVB find that the required number of employees are not engaged by the contractor the KVB shall be of liberty to ask the Contractor to engage more number of employees in one or more categories and the contractor shall forthwith engage extra employees as asked for the KVB (at Contractor's cost)

**12.0 MATERIALS**

12.1 Contractor shall purchase and keep the raw material stock of minimum 7 days required for the preparation of various items, including the controlled items of good quality at his own cost. Contractor shall abide by the local Govt. laws relating to stocking of food grains, sale of food etc. and shall obtain the necessary licenses from the competent authority, wherever applicable. The KVB at his discretion through its authorized representative may check the stock position of all the items to see that the above is being complied by the contractor.

**13.0 MISCELLANEOUS**

13.1 Contractor shall maintain the canteen and pantries in clean and hygienic conditions.

13.2 Contractor shall not exhibit or cause to be exhibited in the canteen premises any printed or written notices or advertisements of any kind, whatsoever except notices related to the working of the canteen, without the prior permission of the KVB.

13.3 Contractor shall be required to sign an indemnity bond, pledging that it will be his sole responsibility to keep all the fixed assets and furniture, cutlery etc. in safe custody and shall handover the same to the KVB AS AND WHEN DEMANDED, any loss or breakage in these items shall be at the cost and responsibility of the contractor and shall be made good by the contractor. Replacement of utensils, cutleries, furniture etc shall be made by the KVB only for the normal wear and tear. In respect of all other items normal wear and tear will be decided by the KVB. Breakages and all other losses whatsoever and replacements required to be made shall be made good by the contractor at his costing the manner as may be decided by the KVB. In case the Contractor fails to make good the aforesaid losses, the KVB shall be at liberty to recover the cost of these items from the security deposit and the dues payable by the KVB to the Contractor.

13.4 The KVB reserve the right to deduct any amount that becomes payable by the Contractor in respect of the labour being employed by him for executing the job awarded under any Act or rules framed there under and in force from time to time. The same shall be recovered from bills payable to the Contractor as debt recoverable.

13.5 The Contractor shall undertake to provide comprehensive accident insurance policy coverage in respect of every employee employed by him on KVB jobs.

**14.0 PENALTIES**

14.1 In the event of any complaint and/or non-fulfillment of any of the terms of agreement regarding non-supply or delay in supply, shore supply of meals, irregular and untimely running of the mobile service, use of inferior type of ingredients, stuff, raw materials of the eatables, KVB may impose penalty for any one of the above mentioned defaults depending upon its nature and the fine so imposed shall be realized

by deducting the amount from pending bills or otherwise including security deposit. For the purpose of acceptance of a complaint, a written complaint from any section head will be a valid document. It will be the responsibility of the Contractor to prove it to the entire satisfaction of the KVB that the penalties need not be imposed. The decision of the KVB in this regard will be final and binding to the Contractor and it will not be subject to dispute or arbitration, the sole criterion being to ensure prompt and wholesome service to the employees of the Company.

14.2 In the event of lack of cleanliness and hygienic conditions in the canteen, a penalty of Rs.500/-(Rupees five hundred only) per day may be imposed on the contractor till remedial action is taken, if reported by the vidyalaya cleanliness committee in their regular observation. All the existing rules and future regulations regarding hygiene, health etc. issued by the competent authority should be abide by the contractor.

14.3 Contractor shall ensure that peace and order is maintained in the canteen. If peace and in the canteen is disturbed due to lapse on the part of the contractor, a penalty of Rs.500/- (Rupees five hundred only) for such lapse leading to disturbance of peace/order may be imposed by the KVB.

14.4 If the KVB finds that the contractor is misusing the facilities provided by the KVB running the canteen for any other purpose not covered under the contract, the KVB will be free to levy penalty which may extend to Rs.1000/-(Rupees one thousand only)

14.5 If, on inspection, it is found that the quantity/quality of meals/snacks served is not as per the norms laid down in Schedule-1, a penalty upto Rs. 500/-(Rupees five hundred only) may be imposed by the KVB for every such occasion and/or eventuality.

14.6 In the event of any helper/cook or any other employee having been found on duty without uniform the KVB may impose a penalty Rs. 500/-(Rupees five hundred only) or every such occasion/eventuality. The contractor shall be personally responsible for ensuring that all the staff members wear uniform on duty.

14.7 Contractor shall ensure that none in his employment is allowed to sell meals to outsiders within the building. In the event of any employee being found selling meals to unauthorized persons in Building, the contractor shall remove such person on the instruction of such officer authorized by the KVB.

14.8 Contractor would ensure that all the canteen staff employed by him would behave courteously and decently with employees and also ensure good manners. Any case of violation in this regard may render contractor liable for penalty of Rs.500/-(Rupees five hundred only) on each of such occasion. Contractor will have to remove the person concerned from the roll on the instructions of the Principal, KVB in such cases.

## **15.0 TERMINATION OF CONTRACT**

15.1 If it is found that the quality of items supplied by the contractor and /or the services rendered are unsatisfactory or the contractor has violated any terms and conditions of the contract and agreement, then in that event, the KVB will be entitled to terminate this contract, at any time without assigning any time without assigning any reasons whatsoever and without notice.

15.2 If at any stage during the period of the contract any case involving moral turpitude is instituted in a Court of Law against the contractor or his employees, the KVB reserves the exclusive and special right to the outright termination of the contract and the contractor shall not be entitled to any compensation from the KVB whatsoever.

## **16.0 GENERAL:**

16.1 Contractor shall adhere to safety practices and avoid hazardous and unsafe working conditions and shall comply with the safety rules in force from time to time at Guwahati.

16.2. The Canteen premises will be in possession of the KVB and the contractor is permitted to enter the premises to run the canteen only. If at any time contract is terminated or the contract comes to an end or if the KVB decide that the contractor should not be allowed to run the canteen in that event the KVB will be entitled to restrain the contractor from entering the building premises as well as the canteen premises. The contractor is only permitted to make use of the canteen premises which is in possession of the KVB and the contractor will have no right or interest in the canteen premises and other items given by the KVB because of the permission being granted to the contractor to supply articles as per the terms of the contract.



16.3 Contractor shall use the canteen only for the purpose of the agreement/contract and he shall not make or permit it to be made, any structural additions or alternations to the same without the period approval in writing of the KVB.

16.4 Contractor shall work under the supervision of the Principal and such other authorized offices of the KVB as may be nominated from time to time.

16.5 Contractor and his workmen will be subject to police verification regarding their antecedents.

16.6 Electricity and water should not be wasted.

16.7 KVB reserves no responsibility for delay, loss or non receipts of the quotation document sent by post/courier.

16.8 KVB reserves the right to reject the quotation without assigning any reasons whatsoever.

16.9 Telex/Fax offers shall not be accepted. Any update on tender will be available on KVB website & prospective bidders may remain in constant touch with KVB website.

Declaration

I, ..... s/d/o- ..... of  
..... Dist- ....., State.....  
declare that I have read the detailed terms and conditions of the contract mentioned above and agree to follow the same.

**Signature of the contractor with stamp/seal & date**

Name of the Tenderer: .....

Address of the Firm/ Establishment: .....

.....

.....

Contact Details: Phone No.....

Mobile No.....

Email id-.....

**TECHNICAL PACKAGE**

**EXPERIENCE & TECHNICAL COMPETENCE**

1. Name of the Tenderer: .....
2. Address of the Firm/ Establishment: .....  
.....  
.....
3. Contact Details: Phone No.....  
Mobile No.....  
Email id-.....

**4. DETAILS OF WORK EXPERIENCE:**

Sl.No.	Worked with (Name of organization)	Period		No.of staff served with catering services	Type of service/Office/Hostel/Hotel/ Educational Instt.etc.	Whether experience certificate attached* (Yes/No)
		From	To			

\*Attach certificates issued by the organization served.

**5. TECHNICAL COMPETENCE :**

Sl.No.	Items	Whether supporting documents attached (Yes/No)	Details of Items- (No. etc.)	Remarks if any
1	Trade License in Catering services.			
2	Latest valid Income Tax clearance certificate			
3	EPF code No. of the establishment			
4	ESIC code No. of the establishment			
5	GST registration certificate			
6	Diploma/Degree in catering			
7	FSSAI registration certificate			
8	Address Proof of the Tenderer			
9	Last three months bank statement			
10	Bank Details of the Tenderer			
11	Demand Draft of Tender Cost (Rs. 500/-)			
12	Demand Draft of EMD (Rs. 10,000/-)			

**Signature of the Contractor with stamp/seal & date**

**FINANCIAL BID****Canteen services at KV AFS Borjhar**

The tenderers are to quote their rates of **the following items** in the following performa. No cells are to be left blank.

Sl.No	Items	Quantity with weight etc	Base Price*	Tenderer rate **
<b>Standard Refreshment Items-</b>				
1	Hot Tea	One cup(125 ML)	5.00	
2	Hot Coffee	One cup(125 ML)	5.00	
3	Special Hot Tea	One 150 ml Special preparation	6.00	
4	Special Hot Coffee	One 150 ml Special preparation	6.00	
5	Samosa/Aloo Bonda/ Kachori	One (Standard Size)	5.00	
6	Bread Pakora	One	5.00	
7	Paneer Pakora	35 gram	5.00	
8	Mix Pakora	35 gram	5.00	
9	Chop (Veg)	One	5.00	
10	Chop (Egg)	One	5.00	
11	Omlette (one egg)	One	7.00	
12	Gulab Zamun/ Mithai	50 gram	7.00	
13	Besan Ladoo	50 gram	7.00	
14	Kaju Burfi	35 gram	8.00	
15	Rasoogulla	50 gram	8.00	
16	3 Puri with Vegetables	One plate	7.00	
17	2 Roti with Vegetables	One plate	7.00	
18	Idli (2 Pieces)	100 gram per piece with sambar two pieces	10.00	
19	Idli (3 Pieces)	100 gram per piece with sambar three pieces	15.00	
20	Masala Dosa with sambar and chuteny	One	20.00	
21	Plain Dosa with sambar and chuteny	One	15.00	
22	Veg Roll	One	7.00	
23	Egg Roll	One	7.00	
24	Cutlet	One	6.00	
25	Ordinary Lunch Package	4 Roti, rice, one vegetable, dal, salad	20.00	
26	Special Lunch Package (Veg)	4 Roti, pulao, panner vegetable, dal, salad, papad, sweet	35.00	
27	One plate rice with dal+vegetable	Half plate	20.00	
28	One plate rice with dal+vegetable	Full plate	30.00	
29	Vegetable pulao/ Fried Rice	Half plate	10.00	
30	Vegetable pulao/ Fried Rice	Full plate	15.00	
<b>Refreshment/High quality tea/Lunch for meeting/seminar</b>				
31	Refreshment for training (upto Assistant level) and meeting upto PGTs	High quality tea, biscuit and one Samosa/Bread Pakora/Aloo bonda)	15.00	
32	Refreshment for training/seminar (above Assistant) and meeting of outsider with Principal and above	High quality tea (Dip), one sweet, Namkeen, High quality Cutlet/Paneer Pakora/ Sandwich	25.00	

33	High quality tea for meeting/seminar with Principals/ ACs/ DCs and above	1. High quality tea/ coffee/ cold drink/juice/ lassi (out of these one) 2. Roasted Kaju/ Badam/ pasta (one out of these) 3. One Best sweet, 4. One veg/non-veg cutlet/paneer pakora	45.00	
34	Lunch/Dinner for staff	Rice, four rotis, Dal, one mixed vegetable, salad, achar/ raita/ sweet/ ice cream/ curd	40.00	
35	Non-veg lunch/ dinner for staff	Rice, Dal, four rotis, Non-veg (mutton/chicken/ Fish) raita/ sweet/ ice cream/ curd	60.00	
36	Lunch/Dinner for meeting/seminar upto Assistant level	Pulao/rice, dal/ rajma, paneer vegetable, roti, raita, salad, sweet	75.00	
37	Lunch/Dinner for meeting/seminar above Vice- Principal	Pulao/rice (with paneer) dal/rajma, one fried vegetable, paneer vegetable, roti/non rayata, papad, salad sweet	90.00	
38	Special Lunch/Dinner for meeting/seminar above Principal	Pulao/rice (with paneer), dal/ rajma, paneer vegetable, mix vegetable, nun/roti/ rumali roti, papad, salad, sweet	120.00	
<b>Total (Addition of all items Price, for L1 selection)</b>				

**\*The rates below this base rate will be considered un-workable and offer will be rejected.**

**\*\*The rates quoted should be inclusive of all statutory taxes including GST and other taxes if any. All the tenderer must quote their price for each from Serial No. 1 to 38.**

The canteen contractor will be free to provide additional item (i.e. biscuit, mixture, ice cream, sweets, cold drink etc.) at MRP/market rates and the stock may be maintained as per demand.

**Note- L1 will be decided based on the rates quoted by the tenderer on the Items from Serial No. 1 to 38 put together.**

**Signature of the contractor with stamp/seal & date**